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Estate & Letting Agent

Let's move on



Call: 028 9445 9466 Email: globalproperties@btconnect.com

APPLICATION FORM FOR TENANCY

1. Find a suitable property you would like to rent
2. Fill in attached application form
3. You should include:-
 - I. A confirmation letter from your employer stating your job position, salary, and length of employment on headed paper.
 - II. Written reference from your previous landlord including any difficulties throughout the tenancy
 - III. Mortgage statement (where required)
 - IV. Photograph I.D. (Passport / driving licence)
 - V. Copy of recent utility bill (Mobile bills are not acceptable)
 - VI. Two month's bank statements
 - VII. Two month's pay slips

The references should include as much information as possible.

With your permission we will contact the references to confirm details provided.

Once your application has been accepted you will be required to sign a Tenancy Agreement and pay the first months rent and a security deposit.

If paying by personal cheque you must allow time for clearing.

We have the right to terminate the tenancy with immediate effect and loss of deposit. If it is found you have falsified any information on this application in any way

ADDRESS OF PROPERTY:

PERSONAL DETAILS

APPLICANT 1

DATE:
APPLICANT 2

Full Name: (Mr/Miss/Mrs/		
Present Address:		
Previous Addresses last 6 years:		
Contact Tel Numbers:		
Home		
Work		
Mobile		
Email		
Reason for moving from the above address		
Date of Birth		
Next of Kin: Name & Telephone		
EMPLOYMENT DETAILS		
Name of Company:		
Company Address:		
Telephone Number:		
Position:		
Employment		
Salary Details (Gross/Net):		
RENTAL HISTORY		
Are you currently renting?		
Name of Landlord / Agent:		
Address of Landlord/ Agent:		
Length of Tenancy:		
Amount of Rent Paid		
Was your rent supported by NINE?		
CRIMINAL CONVICTIONS		
Details		
RENTAL DETAILS		
Length of Lease Required:		Required moving in Date:
Age of Children:		Do you smoke?

Do you have any pets?

If so what kind of pets do you have?